

# ARKANSAS SPORTSHOW

## FEBRUARY 7,8,9 2020

**SHOW HOURS**  
Friday 4pm - 9pm  
Saturday 9am - 9pm  
Sunday 11am - 4pm

Rotary  Club of Jonesboro

**First National Bank Arena  
Jonesboro, Arkansas**

**SET UP HOURS**  
Thursday 10am - 9pm  
Friday 8am - 2pm

### CONTRACT FOR EXHIBIT SPACE RATES PER BOOTH & SQUARE FOOT

BOOTH SIZE	PRIOR TO 08/31/19 * (Early Bird)	AFTER 08/31/19	TABLES	CHAIRS
10 x 10	\$400.00	\$450.00	1	2
10 x 12** CORNER BOOTH	\$450.00	\$500.00	1	2
10 x 20	\$500.00	\$550.00	1	2
10 x 30	\$600.00	\$650.00	2	4
10 x 40	\$700.00	\$750.00	2	4
20 x 20	\$700.00	\$750.00	2	4
<b>EXTRA TABLES***</b>	\$25.00 each			
<b>EXTRA CHAIR***</b>	\$2.00 each			
<b>220V OUTLET</b>	\$200.00 surcharge			

**LARGE EXHIBIT AREAS  
\$1.25 sq-ft**

*Arranged on a custom designed basis.*

**MINIMUM OF 1000 SQ. FT.**

\_\_\_\_\_ sq-ft. @ \$1.25 sf \$ \_\_\_\_\_

Each 10 foot space includes tube & drape, 1 table, 2 chairs, sign, & electricity.

NOTICE: We strongly recommend you bring a surge protector if you use electricity provided by the First National Bank Arena. No LASER devices can be sold or operated at the Arkansas Sportshow.

**NO FIREARMS ARE PERMITTED IN  
FIRST NATIONAL BANK ARENA.**

\*Early Bird Rate 50% DEPOSIT  
DUE BY 08/31/19. Remaining Balance due 30 days prior to show.

\*\*Limited Number Available on a first come, first serve basis.

\*\*\*Payment due upon request of additional items.

Downstairs loading dock doors are 12' H & 11' 8" W.

Upstairs yellow entrance doors are 7' 9" H & 12' W.

### APPLICATION

We, the undersigned, do hereby submit our application for the reservation of display space at the Arkansas Sportshow to be held in Jonesboro, Arkansas, subject to the conditions and regulations governing the show and its production, including but not limited to the terms set forth within this or any accompanying or future documents. Enclosed is our payment in the amount designated above as deposit for the reservation of booth space in our name.

Please print or type the following:

COMPANY NAME: \_\_\_\_\_ SIGNATURE: \_\_\_\_\_

CONTACT: \_\_\_\_\_ PHONE: \_\_\_\_\_ FAX: \_\_\_\_\_

ADDRESS: \_\_\_\_\_ CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_ WEBSITE: \_\_\_\_\_

BOOTH SIZE REQUESTED: \_\_\_\_\_ SPECIAL REQUEST/NEEDS: \_\_\_\_\_

GENERAL LIST OF ITEMS SHOWN: \_\_\_\_\_

This form serves as your contract. Please read the terms of the contract, outlined on the back of this page, carefully, before signing.

ARKANSAS SPORTSHOW  
P.O. BOX 8001 JONESBORO, AR 72403

MAKE ALL CHECKS PAYABLE TO:

ARKANSAS SPORTSHOW

For information, visit the official Sportshow website @  
www.arsportshow.com

booths@arsportshow.com

#### FOR OFFICE USE ONLY

BOOTH SIZE: \_\_\_\_\_ BOOTH #: \_\_\_\_\_ AMOUNT DUE: \_\_\_\_\_

CHECK #: \_\_\_\_\_ CHECK DATE: \_\_\_\_/\_\_\_\_/\_\_\_\_ DATE RECEIVED: \_\_\_\_/\_\_\_\_/\_\_\_\_

CHECK #: \_\_\_\_\_ CHECK DATE: \_\_\_\_/\_\_\_\_/\_\_\_\_ DATE RECEIVED: \_\_\_\_/\_\_\_\_/\_\_\_\_

CHECK #: \_\_\_\_\_ CHECK DATE: \_\_\_\_/\_\_\_\_/\_\_\_\_ DATE RECEIVED: \_\_\_\_/\_\_\_\_/\_\_\_\_

# TERMS OF CONTRACT FOR EXHIBIT SPACE

The Arkansas Sportshow is produced, staffed, and promoted by the Rotary Club of Jonesboro.

**1. STATEMENT OF POLICY:** All exhibitors regardless of size, will be given equal opportunity, within reason, to present their product or service in the most effective manner to the audience.

**2. CONTRACT:** This contract for space, the assignment of space and full payment of rental charges together constitute the entire contract for the right to use space. Full payment for space and a signed application is required before assignment of space is made. Choice of location will be given when possible, but the right is reserved to adjust the floor plan for the good of the Arkansas Sportshow. Contract deadline is December 31, 2019.

**3. ACCEPTANCE:** An authorized signature on the official Sportshow contract form indicates the exhibitor has read, understands, and agrees to abide by all rules, regulations, and restrictions outlined in the contract.

**4. USE OF SPACE:**

(a) All aisles and spaces not leased to Exhibitors shall be under the control of the Arkansas Sportshow. Railings and wall space not within the draped area of the exhibit booth are reserved for use by the Arkansas Sportshow. All displays, distribution of literature, demonstrations and transactions shall be made inside the space contracted. Standing in aisles or in front of booths of other exhibitors is strictly prohibited. Any undignified method of attracting attention will not be permitted. Exhibitors are not permitted to distribute stickers or other items which could be stuck to walls, floors, etc. Absolutely no use of helium balloons will be permitted.

(b) No exhibitor shall assign, sublet, or share the allotted space without the knowledge and consent of the Arkansas Sportshow. Exhibitors must show only goods/services dealt in by them in regular course of business and representatives must be from their own firm.

(c) All booths shall be staffed by at least one person at all times the show is open to the public.

(d) The Arkansas Sportshow reserves the right to restrict noise levels emanating from booths.

(e) No person or vendor will be permitted to raffle any items at the Arkansas Sportshow without express written permission of the Arkansas Sportshow. All raffle items must be given away no later than 1 hour of the show closing on February 9, 2020.

(f) No firearms are permitted in the First National Bank Arena.

**5. CARE OF BUILDING AND EQUIPMENT:**

Exhibitor shall not injure or deface the walls or floor of the building, the booths or the equipment of the booths. Drilling of holes, attachments to or painting of floor, or any other

defacements will not be allowed. Exhibitors wishing to lay any floor covering may not adhere same to floor. It is suggested that suitable protection be first laid down. No Armor-all or similar products are allowed in the First National Bank Arena.

**6. LIABILITY:** The Arkansas Sportshow and First National Bank Arena Management disclaim liability for damages or losses due to fire, theft, accident, vandalism or other causes. The Arkansas Sportshow will not be responsible for electrical or other related failures. Exhibitors wishing to insure their goods must do so at their own expense. The exhibitor shall at all times protect, indemnify, save and hold harmless the Arkansas Sportshow, the Rotary Club of Jonesboro, First National Bank Arena, and Sportshow service providers against any and all loss, damage, liability or expenses arising out of any occurrence which arises out of exhibitor's occupancy and use of the Sportshow premises during or subsequent to the period of the exhibition.

**7. MOVE IN/OUT DATES/TIMES:**

(a) Move in: Move in times are Thursday, February 6 from 10 am to 9 pm and Friday, February 7 from 8 am to 2 pm. ••The dimensions of the downstairs loading dock doors are 12' high and 11' 8" wide. The dimensions of the upstairs doors located at the yellow entrance are 7'-9" high and 12' wide. ••

(b) Move out: *No exhibitors shall begin break-down of booth or removal of exhibit material until the show is officially closed on February 9, 2020 at 4:00 pm. All exhibits must be removed by 9:30 pm, Sunday, February 9, 2020. All exhibitors with goods not removed by that time will be charged for storage and handling and the Arkansas Sportshow will not be held responsible for stolen or lost merchandise.*

**8. CANCELLATIONS/REFUNDS:**

Exhibitors cancelling before November 1, 2019, will be eligible for a 50% refund. Exhibitors cancelling after November 1, 2019, will not be eligible for refunds.

**9. SOLICITATION:** No person or persons, other than exhibitors, will be permitted to conduct business on the floor without the express permission of the Arkansas Sportshow.

**10. SALES TAX COLLECTION:** In state vendors that collect sales tax payments may remit these payments with their monthly Arkansas sales tax reports. Out of state vendors need to complete the daily sales tax form and drop off the forms and payments collected at the information Booth. The forms and payments will be forwarded to the Arkansas Department of Finance on your behalf.



*Proceeds raised through the Arkansas Sportshow enable the Rotary Club of Jonesboro to fund charitable projects in the community and throughout the world.*

